

KAPCHORUA TEA KENYA PLC

NOTICE OF ANNUAL GENERAL MEETING

NOTICE IS HEREBY GIVEN that the 84th Annual General Meeting of the Shareholders will be held by electronic communication on Thursday, 20th August 2026, at 10.15 a.m. for the following purpose:

Ordinary Business:

- 1) To receive and adopt the report of the Directors together with the audited financial statements for the year ended 31 March 2026.
- 2) To Approve the final dividend of Shs. 30 per share payable on 2nd September 2026.
- 3) **Election of Directors**
 - a. **Directors retiring by rotation**
 - i) In accordance with Article 95 of the Company's Articles of Association, Mr Ezekiel Ndichu Kimatu Wanjama retires by rotation and offers himself for re-election.
 - ii) In accordance with Article 95 of the Company's Articles of Association, Mr Edward Charles Magor retires by rotation and offers himself for re-election.
 - b. **Directors appointed to fill casual vacancies on the Board**

In accordance with Article 99 of the Company's Articles of Association, the following directors are due for retirement, this being the first Annual General Meeting to be held since their appointment as Directors and being eligible, offer themselves for re-election:

 - i) Mr. Angus Nyariki Omete
 - ii) Mr. Alan Laurence Carmichael
- 4) In accordance with the provisions of Section 769 of the Companies Act 2015, the following directors being members of the Board Audit Committee, are appointed individually to continue to serve as members of the said committee:
 - i) Mr. Mathew Koech
 - ii) Mr. James Patrick Brooks
 - iii) Mr. Edward Charles Magor
- 5) To approve the remuneration of the Directors
- 6) To note that PricewaterhouseCoopers LLP continue in office and to authorize Directors to agree their remuneration.
- 7) To transact such other business as may be brought before the meeting.

BY ORDER OF THE BOARD
Gilbert K Masaki

SECRETARY

Notes;

1. Any shareholder wishing to follow the virtual meeting should register for the AGM by dialing *483*809# for all networks and following the various prompts regarding the registration process. In order to complete the registration process, shareholders will need to have their ID/Passport Numbers which were used to purchase their shares and/or their CDSC Account Number at hand.

For assistance shareholders should dial the following helpline number: 0709 170 000 from 8:00 a.m. to 4:00 p.m. from Monday to Friday.

A Shareholder domiciled outside of Kenya can send an email to Image Registrars via kapchoruaagm@image.co.ke providing their details i.e. Name, Passport/ID no., CDS no. and Mobile telephone number requesting to be registered. Image registrars shall register the shareholder and send them an email notification once registered.

2. Registration for the AGM opens on Wednesday 5th August 2026 at 9:00 am and will close on Tuesday 18th August 2026 at 10:00 am.
3. Shareholders wishing to raise any questions or clarifications regarding the AGM may do so by:
 - a. Sending their written questions by email to kapchoruaagm@image.co.ke;
 - b. To the extent possible, physically delivering their written questions with a return physical address or email address to Image Registrars offices at 5th floor, Absa Towers (formerly Barclays Plaza), Loita Street; or
 - c. Sending their written questions with a return physical address or email address by registered post to Image Registrars' address at P.O. Box 9287 – 00100 Nairobi.

Shareholders must provide their full details (full names, ID/Passport Number/CDSC Account Number) when submitting their questions and clarifications.

4. In accordance with Section 298(1) of the Companies Act, Shareholders entitled to attend and vote at the AGM are entitled to appoint a proxy to vote on their behalf. A proxy need not be a member of the Company, but if not the Chairman of the AGM, the appointed proxy will need access to a mobile telephone.

A proxy must be signed by the appointor or his attorney, duly authorised in writing. If the appointer is a body corporate, the instrument appointing the proxy shall be given under its common seal or under the hand of an officer or duly authorized attorney of such corporation or Government office.

A completed form of proxy should be emailed to kapchoruaagm@image.co.ke or delivered to Image Registrars Limited, 5th Floor Absa Towers (formerly Barclays Plaza), Loita Street, P.O. Box 9287 – 00100 GPO, Nairobi, to be received not later than 18th August 2026 at 10.00 am.
5. The AGM will be streamed live via a link which shall be provided to all shareholders who will have registered to participate in the general meeting.
6. Results of the poll shall be published on the Company's website within 24 hours following the conclusion of the Annual General Meeting.
7. We request Shareholders, through their brokers, to update their postal address, change the dividend payment method to either a bank account or Mpesa, and check their tax status; tax-exempt shareholders to share their tax-exempt certificate with the CDSC